



APPLICATION TO IMPORT CATS AND DOGS

A person who wishes to import any controlled commodity into the Islands must apply to the Animal Health Service Department for an import permit and pay the prescribed fee, *the Animal Health Ordinance, Section 34 (1)*. The information you provide to the Animal Health Services Division (AHSD) on this application form and associated documents are collected under the authority of the *Animal Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of controlled commodity and return this application along with copies of all the required documentation for importation. **The AHSD requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time.** Failure to submit all application documents may delay processing time. The AHSD retains the right to refuse any application.

<p>I am applying for <i>(please select only one)</i>:</p> <p><input type="checkbox"/> A Single entry (Definitive) permit</p> <p><input type="checkbox"/> An In-transit permit (Dogs and Cats Only)</p> <p><input type="checkbox"/> A Multiple-entry permit</p> <p><input type="checkbox"/> A Re-entry permit</p> <p><input type="checkbox"/> An amendment </p>	<p>I am seeking permission to import: <i>(please select only one)</i></p> <p><input type="checkbox"/> <i>Felis catus</i> (Domestic Cat)</p> <p><input type="checkbox"/> <i>Canis familiaris</i> (Domestic Dog)</p>	<p>Import permit fees: Single entry (\$USD 50.00). For those persons who applied from outside the jurisdiction this fee is paid at the port of entry. For those who applied from within the jurisdiction for single entry, re-entry (\$USD50.00) and multiple-entry (\$USD 200.00) permits; these fees are paid at the Treasury Department in the Turks and Caicos Islands. Please note that there are no import permit fees for service and therapy dogs.</p>
<p>FOR OFFICIAL USE ONLY</p> <div style="border: 1px solid red; width: 100%; height: 20px;"></div>		

<p>SECTION A Importer/ Exporter Details</p> <p><i>Complete this section when applying for single entry permits</i></p> <p><i>Insert your first name followed by your surname</i></p>	1. a. Name of Importer/Consignee			2. a. Name of Exporter/Consignor		
	1.b. Street Address			2.b. Street Address		
	1.c. City/Settlement		1.d. Country	2.c. City/Settlement		2.d. Country
	1.e. Postal/Zip Code	1.f. Telefax	1.g. Telephone	2.e. Postal/Zip Code	2.f. Telephone	2.g. Telefax
	1.h. Email Address			2.h. Email Address		
	3. Name of Agent for Importer		Address of Agent			Agent's Telephone

<p>SECTION B Owner and/or co-owner</p> <p><i>Complete this section when applying for multiple- entry and re-entry permits</i></p> <p><i>Insert your first name followed by your surname</i></p>	4.a. Owner of Animal (s)			5.a. Co-owner of Animal (s)		
	4.b. Street Address			5.b. Street Address		
	4.c. Settlement		4.d. Island	5.c. Settlement		5.d. Island
	4.e. Postal Code	4.f. Telefax	4.g. Telephone	5.e. Postal Code	5.f. Telephone	5.g. Telefax
	4.h. Email Address			5.h. Email Address		
	<p>For re-entry permit applicants: is the person accompanying the animal (s) back into the Turks and Caicos Islands after export different from the owner or co-owner stated above? <input type="checkbox"/> No <input type="checkbox"/> Yes (please complete the details at 6.a.-6.g.)</p>					
6. a. Name		6.b. Address			6.c. Telephone	
6.d. City		6.e. Postal/Zip Code	6.f. Country	6.g. Email Address		

<p>SECTION C Details of Animals</p>	7. Country of Origin <i>(if different than country of export)</i>		8. Country of Export		9. Total Number of Animals
	10. Intended Use of Commodity <i>(Please select only one)</i>			Application date of microchip or tattoo (multiple-entry permits)	
	<input type="checkbox"/> Breeding/Rearing	<input type="checkbox"/> Commercial	<input type="checkbox"/> Pet	Colour of Pets	

SECTION C Cont'd	11. Insert the identification details of the animal(s). You may attached additional sheets where required.				
	Name <i>(where applicable)</i>	1,2 Breed	3 Sex	Age/DOB <i>(dd/mm/yyyy)</i>	System of Identification <i>(please choose only one)</i> <input type="checkbox"/> Microchip <input type="checkbox"/> Tattoo Identification Number
	1.a.	1.b.	1.c.	1.d.	1.e.
	2.a.	2.b.	2.c.	2.d.	2.e.
	3.a.	3.b.	3.c.	3.d.	3.e.
	4.a.	4.b.	4.c.	4.d.	4.e.
	5.a.	5.b.	5.c.	5.d.	5.e.
<p>1. The following breeds (including crosses) of dog are PROHIBITED to be imported into the Turks and Caicos Islands: <i>Dogo Argentino; American Pit Bull Terrier; American Staffordshire Terrier; American Bull Dog; Japanese Tosa; Perro de Presa Canario (Canary dog); and Fila Brasileiro.</i></p> <p>2. Please contact the Department if you are attempting to import a dog on the RESTRICTED LIST: <i>Appenzeller; Aryan Molossus; Bandog; Beauceron; Belgian Mastiff; Bull Mastiff; Danish Broholmer; Dogue de Bordeaux; Great Swiss Mountain Dog; Korean Jindo; Kuvasz; Leonberger; Moscow Watchdog; Neapolitan Mastiff; Perro de Presa Mallorquin; Rottweiler; Boerboel; and the Tibetan Mastiff.</i></p> <p>3. Dogs must be spayed or neutered, as the case maybe, before importation into the Islands. Those granted a breeder's licence are exempted from this requirement.</p>					

SECTION D Shipping Details <i>Complete sections 12.a. to 12.c. when applying for a re-entry permit in addition to 13 to 18</i>	12.a. I am leaving the Turks and Caicos Islands to visit <i>(name country (ies))</i>			12.b. On this Date <i>(dd/mm/yyyy)</i>		
	12.c. And returning from this country <i>(if different from 12.a.)</i>					
	13. Place of Shipment		14. Port of Entry		15. Date of Arrival <i>(dd/mm/yyyy)</i>	16. Time of Arrival
	17. Carrier/Vessel/ Flight Number <i>(insert tail # for private aircraft)</i>			18. Container ID/Seal Number(s) <i>(where applicable)</i>		

SECTION E In-Transit Details <i>Complete this section when applying for an in-transit permit</i>	19. Date of Arrival <i>(dd/mm/yyyy)</i>		20. Time of Arrival	21. Period of Transit <i>(hh:mm)</i>	22. Port of Entry
	23. Date of Departure <i>(dd/mm/yyyy)</i>		24. Time of Departure	25. Country of Origin	26. Country of Destination
	27. Give the name and physical address of location while in transit <i>(yacht, port facility, etc.)</i>				

SECTION F Applicant/ Importer Declaration	28. Your application will not be processed if it is returned unsigned				
	I/we:				
	<input type="checkbox"/> Declare that the information provided in this application is true and accurate to the best of my knowledge; and <input type="checkbox"/> Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the controlled commodities listed on this application.				
Name		Signature		Date <i>(dd/mm/yyyy)</i>	

SECTION G Checklist	<i>Please complete the checklist below</i>				
	Please check that, where applicable , you:				
	<input type="checkbox"/> Have attached an existing permit <i>(when applying for amendment)</i>				
	COMPLETE THE CHECKLIST BELOW <i>(It is not an option)</i>				
As you complete the process for your importation, use each step of this checklist for assistance to ensure that you gather all the required documents and to follow the importation procedures. Unchecked boxes are deemed to be "NO". For pets originating from rabies free countries, please skip step C below. The USA and Canada are <u>NOT</u> rabies free.					
A. Microchip requirements					
<input type="checkbox"/> My pet cat(s) or dog(s) is/are microchipped or tattooed;					
<input type="checkbox"/> After placement, I am certain that the microchip(s) can be verified by a microchip reader;					

SECTION G
Cont'd
Checklist

B. When importing cats or dogs from Rabies Free Countries (The following countries are considered rabies free by the Turks and Caicos Islands Animal Health Service):

Antigua, Anguilla, Australia, Bahamas, Barbados, Bermuda, British Virgin Islands, Cayman Islands, Dominica, Fiji, Finland, Iceland, Jamaica, Japan, Montserrat, New Zealand, Norway, Republic of Ireland, St. Kitts, St. Lucia, St. Martin (Netherlands Antilles), St. Pierre et Miquelon, St. Vincent, Sweden, Taiwan, The United Kingdom, Uruguay, USA (Hawaii), US Virgin Islands.

My cat(s) or dog(s) has continuously/have continuously been resident or was kept/were kept since birth in one of the countries listed above for the past six months immediately prior to my arrival into the Turks and Caicos Islands;

C. Importing cats or dogs from Rabies Endemic Countries/ Those applying for multiple-entry or re-entry permits

My pet(s) has been/have been vaccinated or revaccinated against rabies in accordance with the manufacturer's recommendations after being fitted with a microchip;

The microchip number(s) of the pet(s) has been/have been correctly entered by the vet on the vaccination certificate(s);

The two most recent rabies vaccination certificates are included with this application. **NOTE:** If the primary vaccination is between 6-12 months prior to import only one record is required;

I have a certified laboratory copy of the rabies titre test result(s) showing the correct microchip number(s) of my pet(s), the date (at least 30 days after vaccination) the blood sample(s) was taken/were taken and that my pet(s) has met/ have met the minimum levels of anti-rabies titres (0.5 IU/ml). The test was performed in a laboratory approved by the Animal Health Service. Approved laboratories can be found at: <http://www.who-rabies-bulletin.org/travel/laboratories.aspx> or http://ec.europa.eu/food/animal/liveanimals/pets/approval_en.htm;

D. Service and Therapy Dogs

My pet is a service or therapy dog and I have attached the official documentation from a member school of the International Federation of Guide Dog Schools, from a recognized and accredited assistance organisation or a Medical Practitioner;

E. Treatment for external and internal parasites

The pet(s) was/were treated for external and internal parasites according to the import conditions on the International Health Certificate; and

F. Re-entry permit applicants (for animals leaving the Islands and returning under 28 days)

I have a health certificate issued by a licensed veterinarian in the islands stating that pet(s) has been/ have been treated against internal and external parasites before the scheduled date of departure. For ticks- a preparation known to have residual action was used, e.g. products containing fipronil, amitraz, pyrethrins and permethrins. For tapeworms (*Echinococcus multilocularis*) a product containing praziquantel given at a dose rate of 5mg/kg not more than 5 days and not less than 48 hours before the time of the scheduled departure of the dogs.

WARNING: If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).

Please remit the completed application (preferable via email) to:

DEPARTMENT OF AGRICULTURE
ANIMAL HEALTH SERVICES DIVISION
BUTTERFIELD SQUARE, 16 PARADE AVENUE
PROVIDENCIALES, TURKS AND CAICOS ISLANDS
Email: agriculture@gov.tc
Telephone: 1.649.946.5801
Telefax: 1.649.941.7587

1. If your application was made from outside the country, following approval, a copy of **your import permit will be emailed** directly to you (as per the information provided under Importer Details).
2. If your application was made from within the country, following approval, **you are required to retrieve your original import permit** from the Department at the adjacent address.

FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.

Name of receiving officer		Name of Approver (Animal Inspector):		Name of officer processing permit	
Signature		Approved <input type="checkbox"/> No <input type="checkbox"/> Yes	Signature		Signature
Date Received	Time Received	Date Approved		Date Processed	